# **Documents Required For Degree Engineering**

- 1. 10<sup>th</sup> Passing Mark sheet
- 2. 12<sup>th</sup> Passing Mark Sheet
- 3. 12<sup>th</sup> School Leaving Certificate
- 4. Domicile/Nationality Certificate
- 5. CET/JEE Score Card
- 6. Income Certificate of Father
- 7. Caste Certificate
- 8. Caste Validity Certificate
- Non Creamy layer Certificate (Valid at least up to 31<sup>st</sup> March 2020)
- 10. Aadhar Card
- 11. Aadhar Linked Bank Pass Book Copy
- 12. Ration Card
- 13. GAP Certificate (If Applicable)
- 14. Migration Certificate (If Applicable)

Category	<b>Documents Required</b>	
Open (Non-EBC)	1,2,3,4,5,10	
Open (EBC)	1,2,3,4,5,6,10,11,12,	
OBC/NTVJ/SBC	1,2,3,4,5,6,7,8,9,10,11,12	
SC/ST	1,2,3,4,5,6,7,8,10,11,12	
TFWS (Open)	1,2,3,4,5,6,10	
TFWS (Other than open)	1,2,3,4,5,6,7,8,9,10	

## **Government Scholarship Schemes**

1. Rajshree Shahu Scholorship (EBC)

(Only for Maharashtra Students)

Financial Help in Tuition Fees (Half of the Tuition Fees)

- Applicable for Open Category CAP Students.
- Income Certificate required (Income Less than 8 Lacs)
- Minority: Muslims, Christians, Sikhs, Buddhists & Zoroastrains (Parsis), Jains, Other than Marathi Tongue Financial Help up to Max. of Rs.25000/-
  - Applicable for Minority CAP / Non CAP students.
  - Income Certificate Required (Income less than Rs.6 lacs)
- 3. Dr. Panjabrao Deshmukh Vasatigruha Nirvah Bhatta Scheme\*

Financial help of Max. of Rs.30000/- if proof of Alpabhudharak or Rojgar Hami Yojana, Otherwise Rs.10000/- in Hostel Fees.

- Applicable for Open CAP Students
- Hostel Documents, Rent Agreement, if other than college hostel.
- Income Certificate required (Income less than Rs.8 lacs)
   (\*Only for Maharashtra Students & Conditions Apply.)

## **Centralized Admission Process (CAP)**

#### Step I

- Filling of Online Application Form for CAP at SSK.
- Document Verification and Confirmation of Online Application Form at Setu Suvidha Kendra (SSK) only (Most Important)
- Display of Provisional Merit List of Candidates who have confirmed their application.
- Submission of Grievances (if any ) at SSK

#### Step II

- Display of SEAT MATRIX for CAP Round 1
- Confirmation of Option Form for CAP Round 1
- Minimum 1 and Maximum 300 number of options.
- Display of Allotment of CAP Round 1
- Acceptance of Seat as per Allotment of CAP Round 1 and reporting at SSK mandatory.
- During Seat Acceptance need to opt
  - 1. Freezing: Satisfied with current seat, don't want up-gradation.
  - 2. Sliding: Want up-gradation in same institute.
  - 3. Floating: Want up-gradation in all institute.

#### Step III

- CAP ROUND 2 Allotment process same as Round1,
- CAP Round 3 by Online Counseling,
- Can change earlier option form but has to fill allotted institute in the choice list.
- Once allotted has to freeze the seat.

## **Important Instructions for Students**

- Fill Online Application form at SSK.
- Document Verification from any nearest SSK.
- Confirm from SSK.
- To visit SSK during CAP Round 1 / Round 2 / Round 3 and to get SSK stamp on their Allotment Letter (Not Applicable for the students confirming their seats through Institute Level Quota)
- Mandatory to get registered online on SSK for institute level admissions.

## **Contact Persons for Admissions**

•	Prof.(Mrs) Patil Sonali S.	9923974466
	FE Admission Coordinator	
•	Prof. Patil Shital B.	9922270142
	FE- Head of Dept.	
•	Prof. Bute Parag V.	9420711345
	SEDA Admission Coordinator	
•	Prof. Satpute Jitendra B.	8600040405
	Member	
•	Prof.(Ms.) Patil Shital A.	7768933083
	Member	
•	Prof. Patekhede Ankush S.	9405777715
	Member	

Name of the Principal: Prof.(Dr.) Sankpal Jaywant B. Contact No.:- 02114-264101/106, 9763704727

Name of the Office Superintendent : Mr. Khadpe Jitendra G. Contact No.:- 02114-264101/180, 9881261283

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