



SRTCT'S

SUMAN RAMESH TULSIANI TECHNICAL CAMPUS – FACULTY OF ENGINEERING,
KHAMSHET

An ISO 9001:2015 Certified Institute

APF-6A

Academic Year: 2024-25

Issue No.:02

Notice

Revision No. 0

IQAC Meeting-2 Agenda

Semester: II

Rev. Date: 15/06/2018

Date: 02/02/2025

Second IQAC Meeting is scheduled as follows:

Day & Date : Thursday, February 02, 2025

Time : 10:30 AM

Venue: Principal Office.

Chairperson: Dr. J.B. Sankpal(Principal).

Coordinator: Dr. Dhananjay Upasani

Agenda:

- 1) Confirmation of minutes of IQAC meeting held on August 23, 2024.
- 2) Review of Odd Semester Academic Year 2024-25
- 3) Review of Academic Audit for Odd Semester Academic Year 2024-25.
- 4) Review of NAAC, NBA, ISO activities .
- 5) Feedback and result analysis of all the departments.
- 6) Discussion with Student, Alumni, Industry, Parents (Committee Members)
- 7) IQAC Internal Audit Compliance Report of AY 2024-25.
- 8) Finalization of Documents, Formats, and Policies by Departments
- 9) New branches and additional intake have been proposed to the University along with Diploma College .
- 10) Date for Next IQAC Meeting
- 11) Any other point with permission of head of institute

All IQAC members are requested to attend the meeting

Dr. Dhananjay Upasani
IQAC, Coordinator

Dr. J. B. Sankpal
Principal

CC to :

1. Principal SRTTC Office
2. All Heads of the department and Faculty members
3. Admin Office





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Minutes of IQAC Meeting-2

AY 2024-25

Academic Year: 2024-25

Semester: II


Date: 02/02/2025

Agenda 1	Confirmation of minutes of IQAC meeting held on 22/08/ 2024.
Resolution	IQAC coordinator have confirmed the minutes of the IQAC meeting held on 22/08/2024.
Agenda 2	Review of Odd Semester Academic Year 2024-25.
Resolution	Dr. J. B. Sankpal , Principal along with IQAC coordinator have reviewed Odd Semester Academic Year 2024-25.
Agenda 3	Review of Academic Audit for Odd Semester Academic Year 2024-25
Resolution	IQAC coordinator has reviewed Odd Semester Academic Year 2024-25.
Agenda 4	Review of NAAC, ISO activities.
Resolution	The process of AQAR and SAR for NAAC Second cycle is completed and uploaded on portal
Agenda 5	Feedback and result analysis of all the departments.
Resolution	Feedback and result analysis of all the staff have been taken and as par the instructions by Principal Sir. Appreciation and warning letters have been issued to concerned staff members.
Agenda 6	Discussion with Student, Alumni, Industry, Parents (Committee Members)
Resolution	All stakeholders are suggested to execute more number od industry exposure related activities in the institute.
Agenda 7	IQAC Internal Audit Compliance Report of AY 2024-25
Resolution	The original compliance submission deadline was extended. Per the Principal's instructions, the final fixed deadline for compliance submission is 20/03/2025 . Departments must submit all necessary documents to the IQAC by

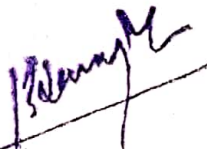




	this date.
Agenda 8	Finalization of Documents, Formats, and Policies by Departments as per the ISO formats
Resolution	Departments and section heads must finalize their documents, formats, and policies according to accreditation requirements and formally communicate them to the IQAC for record-keeping and uniform implementation.
Agenda 9	New branches and additional intake have been proposed to the University along with Diploma College.
Resolution	New branches and additional intake have been proposed to the University along with Diploma College and according to that the work of Infrastructure expansion is started.
Agenda 10	Date for Next IQAC Meeting
Resolution	The next meeting of the IQAC is scheduled for 29/08/2025.
Agenda 11	Any other Point with Permission of the Chairman
Resolution	It was resolved that all members must be present for meetings on time


Dr. Dhananjay Upasani
IQAC, Coordinator




Dr. J. B. Sankpal
Principal

CC to :

1. Principal SRTTC Office
2. All Heads of the department and Faculty members
3. Admin Office